



The Bhagirathi Co-operative Milk Producers' Union Limited

(A Govt. of West Bengal Project)

NOTICE INVITING QUOTATION

BU/PUR/QUOTATION/0789

Date: 13.08.2025

The Bhagirathi Milk Union is interested to purchase one number of HP Laptop for accounts section to be used by Deputy Manager from the accredited & authorized Suppliers/manufactures. Therefore, you are requested to quote your lowest rate. The specifications, quality and quantity of items to be purchased are given below:

Sl. No.	Particulars	Quantity	Unit Rate	GST	Other levies if any	Total Rate	Remarks
1.	Laptop (Make-HP)	01 No.	To be quoted by the bidder	To be quoted by the bidder	To be quoted by the bidder	To be quoted by the bidder	To be quoted by the bidder
I do hereby declare that rate quoted by me is not subject to any escalation during execution of this contract and I agree to execute the contract as per the rate quoted by me and payment terms enshrined in this NIQ.							

Timeline for Quotation:

Sl. No.	Particular	Date & Time
1.	Date of Publication of NIQ	13.08.2025 at 16.00 Hrs.
2.	Quotation submission start date & time	13.08.2025 from 16.05 Hrs.
3.	Last date & time of submission of Quotation	21.08.2025 till 16.00 Hrs.
4.	Date & Time of opening of Quotation in the office of the Managing Director BCMPUL in the presence of willing bidders.	22.08.2025 at 11.00 Hrs.

General Terms and Conditions:

1. The bidders are required to go through the Terms & Condition carefully, understand the requirement and then quote the most competitive rate in sealed envelope addressed to the Managing Director, The Bhagirathi Cooperative Milk Producers' Union Limited, Feeder Dairy, Panchanantala, Berhampore, Murshidabad, 742101, WB.
2. Quotation shall only be accepted in sealed envelope subscribing the enquiry no. and item type no quotations shall be accepted through mail. Incomplete quotations are liable to be rejected.
3. Price quoted by the bidder should be inclusive of all taxes, levies, forwarding and installation at The Bhagirathi Cooperation Milk Producers' Union Limited. No escalation in price will be considered after the bid submission.
4. The bidders participating in the quotation must provide the following Mandatory Documents along with the price bids:
 - **GST** Registration Certificate of the bidder.
 - **Authorization Certificate:** That the bidder is authorized to sell the product of the principal company.
 - Rate must be quoted by Bidder as per above table, model of the laptop offered along with the specifications and Brochure showing Model of Laptop.

Failure to submit the above mandatory documents shall lead to rejection of the Quotation.



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5. **Bid validity:** 90 days
6. **Technical Specification:** As per Annexure-A
7. **Tentative Delivery/Supply Schedule:** Materials must be delivered within 7 days after placement of Purchase Order.
8. **Packing:** The Materials shall be packed suitably for dispatch directly to Milk Union at supplier's expenses and supplier shall be responsible for any damage during transit.
9. **Payment terms:** Payment shall be made in NEFT/RTGS after 30 days of receipt of the bill along with the materials in good condition certified by Competent Authority.
10. Material received with manufacturing defect shall not be accepted. In case material does not conform to the acceptability standard of the Milk Union the material has to be replaced by the party within 7 days.
11. In case of any dispute between the Milk Union and the bidder the decision of the Milk Union shall be final and binding.

The Managing Director reserves the right to reject or cancel any bid or to cancel the entire process without assigning any reason thereof.

Sd/
Managing Director
The Bhagirathi Cooperative
Milk Producers' Union Limited



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(ANNEXURE-A)

Technical Specification

Category	Specification
Product Make	HP
Product Type	Product offered must be business class/commercial.
Form Factor	Laptop
Operating System	Original Windows 11 professional 64 bit Preloaded.
Processor	Intel® Core™ i5-1335U (13th Gen, up to 4.6 GHz, 12 MB cache, 10 cores, 12 threads)Intel® Turbo Boost Technology
RAM	8 GB DDR4-3200 MHz (1 x 8 GB)
Memory Slots	2 SODIMM
Memory Speed	Up to 3200 MT/s
Storage Type	1 TB
Graphics	Intel® UHD Graphics
Screen Size	35.6 cm (14")
Resolution	HD (1366 x 768)
Panel	Anti-glare, 250 nits, 45% NTSC
Audio	Stereo speakers, integrated digital microphone
Camera	720p HD
Keyboard	Spill-resistant, full-size, backlit
Pointing Device	Touchpad with multi-touch gesture support
Wireless	Realtek Wi-Fi 6 (2x2) and Bluetooth® 5.3
Ports	1 x USB Type-C® (5Gbps), 2 x USB Type-A (5Gbps), 1 x HDMI 1.4b, 1 x AC Power, 1 x Headphone/Microphone Combo, 1 x Ethernet (RJ45) (If not available USB C to Ethernet Port to be supplied by bidder of make HP)
Adapter	HP Smart 65W EM External AC Adapter
Battery Type	3-cell, 41 Wh Li-ion (HP Long Life)
Standard Warranty	3 years Comprehensive Onsite Warranty from principal company.
Accessories	Premium Quality Laptop Bag with the logo of principal company.
Installation	Configuration & Installation to be done by the supplier

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